

# S3 Delegation Canvas

rev. 2017-09-11

Name of the Domain

Delegator(s)

Author(s)

Date/Version

<p><b>Primary Driver / Mission</b></p> <p>1</p> <p><i>Justify the domain: Why does the team/role exist, what is the need it responds to?</i></p>	<p><b>Key Responsibilities</b></p> <p>2</p> <p><i>Clarify domain further by listing top three responsibilities (common goals or objectives), preferably with a measurable outcome for each one.</i></p>	<p><b>Key Challenges</b></p> <p>3</p> <p><i>List at least three important challenges to the success of the team/role: e.g. risk, uncertainty, lack of skills or resources.</i></p>	<p><b>Key Constraints</b></p> <p>4</p> <p><i>List important constraints to the autonomy and influence of the team/role (e.g. shared resources, time, budget, audits, expected reports).</i></p>
<p><b>Key Deliverables</b></p> <p>5</p> <p><i>What does the team/role provide to meet the key responsibilities and key challenges? What do other parties expect from the team/role? Describe the top three deliverables (products, services, experiences or transformations).</i></p>	<p><b>Delegator Responsibilities</b></p> <p>6</p> <p><i>What is the delegator's contribution to the success of the delegatee(s)? Responsibilities should be specific and measurable, so they can be reviewed and developed.</i></p>		
<p><b>Key Metrics</b></p> <p>7</p> <p><i>How can you measure the successful delegation? Prefer simple, continuous and actionable metrics.</i></p>	<p><b>Key Resources</b></p> <p>8</p> <p><i>List essential resources, assets or privileges the team/role can make use of in accounting for its domain.</i></p>	<p><b>Evaluation</b></p> <p>9</p> <p><i>When and how will this delegation be developed? Agree on schedule for review of the delegation, evaluation criteria in addition the metrics (above), and any other relevant aspects of the evaluation.</i></p>	<p><b>Dependencies</b></p> <p>10</p> <p><i>What are the essential dependencies between this domain and other parts of the organization? Describe who relies the team's output, who provides key products or services, and any other important stakeholders.</i></p>